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# Image Catalogue Maintenance

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Quick Reference Guide

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Opmetrix Version 4.2 onwards

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## Introduction

Code	Description	Image Name(s)	Preview	Link Quality
123	Berocca 15 - Tropical	123.jpg		**
124	Berocca 15 - Original	124.jpg		***
124	Berocca 15 - Original	123.jpg		**
125	Berocca 15 - Orange	125.jpg		**
126	Berocca 30 - Tropical	126.jpg		**
126	Berocca 30 - Tropical	126.PNG		***
126	Berocca 30 - Tropical	126.PNG		***
127	Berocca 30 - Original	127.jpg		**
128	Berocca 30 - Orange	128.jpg		**
44253	La Source Hatbox V10	44253.jpg		***
44290	Gardeners Hand Care Caddy V10	44290.jpg		***
44292	Citron, Honey & Coriander Tote V10	44292.jpg		***
49906	Afternoon Tea - 25 Sachets	49906.jpg		***
	ear Mug 2011	506115.jpg		***

Catalogue Maintenance is a new feature that enables the Opmatrix Administrator to maintain the images that display in the Opmatrix Image Catalogue

In Catalogue Maintenance you can:

- Review what images are currently linked to products
- Check which products do not currently have linked images
- View available images that can be linked to products
- Upload an Image then link to a product
- Autolink images based on the image name and product code.

Catalogue Maintenance is only available to Opmatrix Administrator logins and changes made apply to mobile users as soon as they complete their next 'Sync now' from their mobile device.

## Getting Started

Depending on your accounting software or company website you may already have access to your product images.

Opmetrix can be configured to look a central folder containing shared images (eg your accounting software may use the same image source) and then autolink these images to your product list. Alternatively images can be manually maintained or uploaded directly if no central source is available.

Shared Central Source.

In order for Opmetrix to autolink an image with a product it must conform to the following naming policy.

The name of the image must match either the Product Code or the Product Barcode that is in the Product Master file.

Eg

Product Code	BlackSoxPair
Description	Pair of Black Sox
Barcode	9423457384732

Image Name BlackSoxPair.JPG or 9423457384732.JPG

Manually Maintained or uploaded Images

These images can use any name as they are then manually linked to the product code selected.

Warning Do not use a name that matches another product code or barcode as the autolink system will try to link it with the matching product code.

## Technical Information

The technical specifications of images, image types and sizes, is as follows.

### Supported File Types

JPG, PNG

### Image Size

We recommend you keep each image size under 100KB. These images are auto resized and resampled during transfer and are stored in Opmetrix as approximately 20KB files.

### Image Limit

While online there is no specific limit on the number of products with images. In offline mode the threshold is around 15,000 images.

### Mobile Data Usage

A greater number of images will use a larger volume of mobile data to synchronise and cache these images to the mobile iPad device. Images are trickle downloaded at the rate of about 2 images per second when Opmetrix is not in active use. Larger mobile data plans will be required for sites with large image catalogues.

### Image Zoom

Images can be magnified/zoomed in Opmetrix.

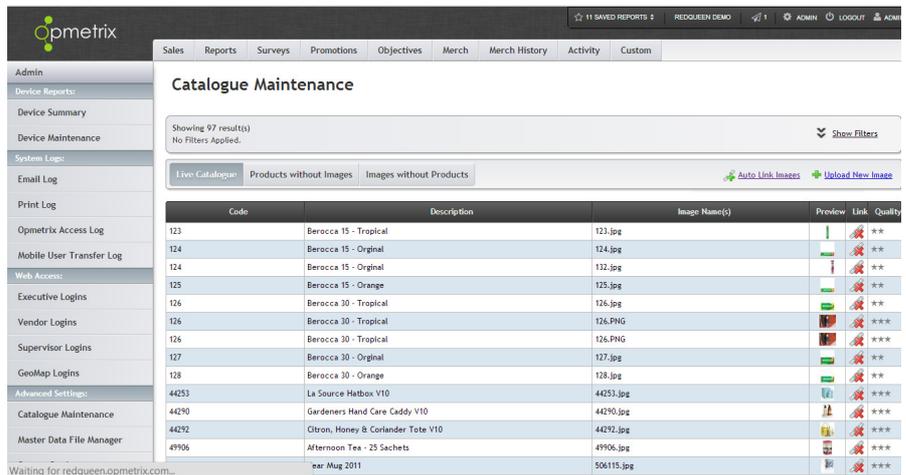
We recommend that at the maximum zoom level, the optimal image size is 600 pixels wide by 480 pixels tall, at any DPI.

### File Storage

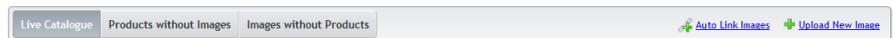
Opmetrix does not include the ability to delete an image from the file store. Images must be deleted manually using local file access.

## Catalogue Maintenance in Opmetrix CMS.

Using your Administrators login you can select Catalogue Maintenance from the Admin Area – Advanced Settings.



There are three views available



### Live Catalogue

Displays a list of products currently linked with images

### Products without images

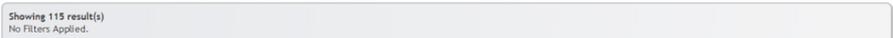
Displays a list of products with no images linked to them

### Images without Products

Shows images available in the system that are currently not linked to a product

Tip :

Use filters to reduce your product lists to a manageable size



A good way to manage the catalogue is to open the filters dropdown and apply a group or a vendor filter (if available). This allows you to limit the product list to a manageable size and work through group by group.

## Live Catalogue

The live catalogue view displays a list of products currently linked to images.

Catalogue Maintenance

[Show Filters](#)

Showing 115 result(s)  
No Filters Applied.

[Live Catalogue](#)
[Products without Images](#)
[Images without Products](#)
[Auto Link Images](#)
[Upload New Image](#)

Code	Description	Image Name(s)	Preview	Link	Quality
123	Berocca 15 - Tropical	123.jpg			***
124	Berocca 15 - Original	124.jpg			***
125	Berocca 15 - Orange	125.jpg			***
126	Berocca 30 - Tropical	126.jpg			***
127	Berocca 30 - Original	127.jpg			***
128	Berocca 30 - Orange	128.jpg			***
44253	La Source Hatbox V10	44253.jpg			****
44290	Gardeners Hand Care Caddy V10	44290.jpg			****
44292	Citron, Honey & Coriander Tote V10	44292.jpg			****
49906	Afternoon Tea - 25 Sachets	49906.jpg			****
506115	Year Mug 2011	506115.jpg			****
52023	Natural Fruit Drops - V10	52023.jpg			****

Functions and features on this view include

### Columns

Click to sort alphabetically by the column you require.

### Preview

Click and image preview/thumbnail to view the full image

### Remove Link



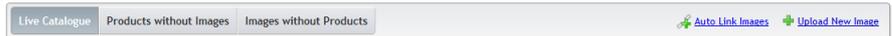
Unlink the image from this product (does not remove image)

### Quality

An automatic star rating on how the image will look in Opmetrix. The greater the star rating the better the image will zoom. Max is 4 stars.

## Auto Link Images

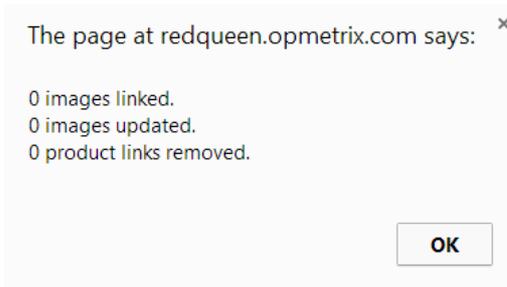
Selecting Auto Link from the view bar starts the process of Opmetrix automatically checking every product and every image to see what images can automatically be linked.



Not only are new products and images linked when found, but links can be removed if the image no longer exists or updated if a newer image is found.

The Auto Link option can take considerable time if your system has many thousands of images and products.

Upon completion a notification of changes will display.



## Products without Images

This view displays a list of products in the Product Master file that currently do not have an image linked to it.

Catalogue Maintenance

[Show Filters](#)

Showing 7 result(s)  
No Filters Applied.

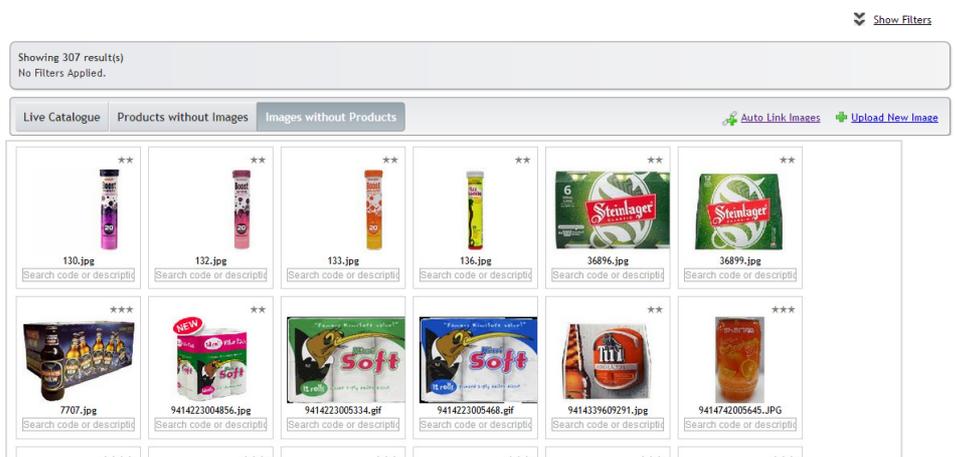
Code	Description	Image Name(s)	Preview	Link	Quality
13-4078C2190ORA	Bag Pu Orange				
B5GPQ01	Grammo PBF Bike Fitter 31.8				
CLHJAFLLXS	Halcyon M Alps Jrsy FL XS				
CLHJDBK-L	Halcyon M Dynamic Jrsy Bk L				
DSPF75	PPD Sync Bottle Klt 2 Pack Bk				
TYSRB11100331	SWB R,Rob 26 x 2.10 Wire				
WHF117	Fulcrum Racing Speed Crbn HG				

## Images without Products

This view displays all of the images in the system that are currently unassigned to products. From here you can match to any unlinked products and create a new link.

You can also upload a new image and then link that to an unlinked product.

### Catalogue Maintenance



Functions and features on this view include

#### Search Code or Des

Select this field in the required image to locate a matching product.

Only products without image links are displayed in the product list. Enter a 'space' to show all unlinked products.

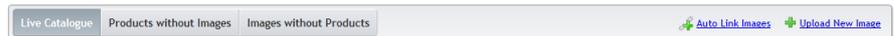
Select Enter to link the selected image with the selected product in the list

#### Quality

An automatic star rating on how the image will look in Opmetrix. The greater the star rating the better the image will zoom. Max is 4 stars.

## Upload an Image

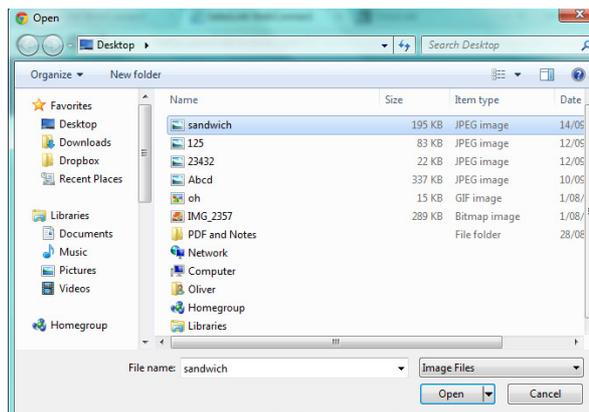
You can upload any local image from your computer. Opmetrix will resize the uploaded image then make it available for linking via the images without products view.



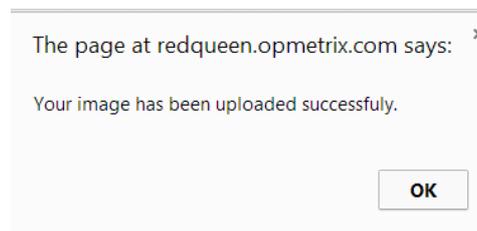
Images must be either JPG or PNG.

### Process

- Select Upload New Image
- Locate the file image you wish to upload



Select OK when import completes



Locate the image and link to the product you require

